

Usage Contract for Tishomingo Community Center

Name of Person or Organization Using Facilities:

Name of Person Completing Application:

Address: _____

Phone: _____

Contact Person Name/Phone (If different) :

Usage Date and Time Requested: _____

Facility Will Be Used For What Purpose: _____

Representing the above named individuals or group, I agree that I have read and understand all rules and regulations stated by the Town of Tishomingo for the usage of the Tishomingo Community Center and will guarantee that those regulations will be observed. I also understand that any violation of those rules will result in forfeit of deposit/deposits made for the use of the facility.

Signed _____

_____ For Office Use _____

Date of Application: _____

Security Deposit Paid _____ Rental Fees Paid _____

Inspected By _____ Deposit Refunded On _____

Keys Issued (Y/N) _____ Keys Returned on _____

Received By _____

Tishomingo Community Center

Rental/Use Agreement

- Town of Tishomingo Community Center Rental Agreement is non-transferable and is only valid for the rooms, times, and events specified in the rental contract.
- Each renter/user is required to adhere to all fire, safety, and health codes.
- The town has no liability for loss, theft, property damage or personal injury related to the use of the town property by the renter.
- The renter is responsible for any and all damages to the building, furnishings, or equipment caused by the renter or any member of the renter's party.
- This facility as a town property does not allow the use of alcohol on the premises as specified by town ordinances.
- Firearms are not permitted on the premises.
- The building may be used for the following purposes:
 - Parties
 - Showers
 - Weddings and Receptions
 - Reunions
 - Banquets
 - Neighborhood or community meetings
 - Activities sponsored by governmental agencies
 - Community information meetings sponsored by Federal, State or Local officials.
- The building cannot be used for the following purposes:
 - Commercial organizations or individuals seeking to make a profit or sell merchandise for personal gain.
 - Religious services
 - Political rallies
 - Activities or events deemed detrimental to the overall good of the community.
- Arrangements must be made at least 2 weeks prior to usage date.
- Rental payment and security deposits are due 2 weeks prior to date of usage.
- Rates are as follows:
 - Security deposit \$75.00
 - Full use of facility rental \$75.00
 - Use of small meeting room
- Security deposit will be returned when the building has been inspected and found to be in pre-rental condition.
- Deposit will be lost if decorations are attached to the walls or ceilings.

- The town reserves the right to retain the deposit if any of the following clean-up procedures are not followed:
 - All trash must be removed from the building both inside and in outside areas.
 - All areas of the building should be swept.
 - Kitchens counters and bathrooms should be wiped down.
 - Tables and chairs should be clean.
 - Tables and chairs should be returned to the racks provided for them.
 - All lights should be shut off ,
 - All doors should be closed and locked.